

Donna Marie Hryniewicki, DMA

651-343-6889 | hry.donna@gmail.com | [linkedin.com/in/donna-hryniewicki](https://www.linkedin.com/in/donna-hryniewicki) | donnadesign.net

SUMMARY

A highly motivated, learner-centric instructional designer who combines an expertise in teaching, learning, eLearning, digital technology, written/oral communication, and collaborative problem solving. Able to adapt to changing requirements by quickly acquiring new skills. Highly organized, detail-oriented with excellent follow-through.

EXPERIENCE

Instructional Designer

Association for Talent Development

February 2021 – Present

- Adapting current on-demand course to create 10-module, 21 seat-hour virtual training. Deliverables include: Design Document, Participant Workbook, Facilitator Guide, PowerPoint slides, and Skills Demonstration Document. Work with SME and Project Manager on an aggressive timetable. Using OneDrive and Microsoft Office Suite.

Apex Systems

July 2020 – Present

- Working on course standardization, roadmap revision, and Guided Path transition projects for Strategic Education, Inc. (formerly Capella University). Involves significant attention to detail, content creation, SME/team collaboration, and excellent verbal/written communication skills. Using Blackboard, Atlas, SharePoint, PlayPosit, Smartsheet, and Microsoft Office Suite.

Shenandoah Film Collaborative

January 2021 – May 2021

- Create e-learning modules and job aids which are used as part of the onboarding/training process for new hires. Design job aids using best practices to promote consistency of brand. Collaborate with SMEs to identify key competencies for new positions in organization. Using Articulate Storyline 360, SharePoint, Scribus, and Microsoft Office Suite.

Teach Your Thing

April 2020 – October 2020

- Working on a 25-module adult learner digital training for a nonprofit that helps identify mental illness and strategies for defusing charged situations. Focus on design consistency and creating strong alignment between learning objectives/activities by applying adult learning theories and instructional design best practices.

Educator

Hudson Middle School

August 2018 – June 2020

- Directed 7th and 8th grade bands. Provided small group music instruction for students in grades 6-8.
- Served on Communications, Exploratory, Data Recognition, and Raider Pride Leadership committees.
- Developed digital instruction for last trimester of 2019-2020 academic year, including scope and sequence, learning activities, and assessments.
- Won four grants totaling over \$8,000 in a competitive environment, most awarded in a two-year period.

- Created intervention system for students who were not proficient on learning targets, resulting in a 20% increase in proficiency.

North Branch Area Middle School

July 2013 – June 2018
Tenured, May 2016

- Directed 6th – 8th Grade Concert Band, Jazz Band, and Jazz Combo.
- Taught general music for Grades 5 - 7.
- Revised recruiting process, increasing new student participation by 100% in five years.
- Revised use of digital platform SmartMusic to assess students and give them actionable/immediate feedback.
- Reduced negative behavior referrals by 35% in 2016-2017 school year by applying strategies from PBIS team (Positive Behavior Intervention and Supports).

Adjunct Faculty Appointments

September 2009 – May 2015

Crown College, Century College, Minneapolis Community and Technical College, Saint Cloud State University, Saint John's University/College of Saint Benedict

- Taught flute lessons and studio classes to music majors, minors, and elective students at undergraduate and graduate level.
- Created weekly metrics for achievement tracking, resulting in increased student achievement and transparency of student progress.
- Ran weekly studio classes, resulting in students being exposed to or performing new types of music, and critical evaluation of peer performances.
- Performed community recitals, promoting college music departments and providing an additional performance venue for students.

EDUCATION, LICENSES & CERTIFICATIONS

- Master of Arts in Education, Saint Mary's University of Minnesota, Minneapolis, MN, August 2021 (planned)
- Graduate eLearning Certificate in Instructional Design, University of Wisconsin – Stout, January 2021
- Minnesota Teaching License, Saint Mary's University of Minnesota, Minneapolis, MN, K-12 General, Choral, and Instrumental Music, 2013
- Doctor of Musical Arts (DMA), University of Minnesota, Twin Cities, 2008
- Master of Music (MM), University of Minnesota, Twin Cities, 2003
- Bachelor of Business Administration (BBA), St. Norbert College, De Pere, WI, 2000

SKILLS

Windows, ChromeOS and macOS, Microsoft Office 365 (Word, Excel, PowerPoint, Outlook), Google Suite (docs, spreadsheets, slides, forms), Google Classroom, Kdenlive, Photoshop, Schoology, Articulate Storyline, Canvas, Blackboard, PlayPosit, Smartsheet, Atlas, SharePoint, WebEx, Slack, Zoom, Adobe Premier Elements, Audacity, digital learning best practice, eLearning, assessment and activity design, learner and course needs analysis, organization, diligence, interpersonal skills, achievement-focused, quick study, and time management.

VOLUNTEER WORK

Caring for Cats, Feed My Starving Children, Pinky Swear Foundation, Make a Difference Day, Cystic Fibrosis Foundation IDS Tower Climb, and Batten Disease Charity Run.